



2011 Entrepreneurial Expo

Rules & Regulations for Exhibitors

Our Mission: To promote professional growth through support, networking & education.

RIGHTS. The rights and privileges granted by the Small and Home Business Connection (to be called SHBC from here forth) in this contract are only those stated herein, no part of which shall be sublet or assigned. Solicitations of SHBC Entrepreneurial Expo patrons by Exhibitor or agents of Exhibitor deemed objectionable by SHBC may be removed, without liability for damage.

OBSTRUCTIONS. Obstructing of visitors passageways, use of public address systems, recorders, gongs, bells or any other objectionable device or method of attracting attention shall not be permitted. SHBC shall be the sole authority as to what is objectionable and all such decisions shall be final.

EXHIBITS. Any item or structure placed upon a leased facility or area shall conform and be operated in compliance with requirements of SHBC, public health agencies and all County, State and Federal Laws, rules and regulations.

FUNCTIONS. It is understood that SHBC is merely performing the function of obtaining a location for and promoting the show. Neither SHBC, nor any of its agents or employees has made any representations to the Exhibitor beyond those specifically contained in this Agreement. All activities carried on by the Exhibitor or any other party during the course of the Entrepreneurial Expo which are not otherwise restricted by this agreement shall be the sole responsibility of the Exhibitor.

LIABILITY DISCLAIMER AND INDEMNIFICATION COVENANTS: SHBC hereby disclaims any and all liability to Exhibitor for damage of any kind allegedly sustained by the Exhibitor as the direct or proximate consequence of any negligent act or omission on the part of the Entrepreneurial Expo. The Entrepreneurial Expo and Exhibitor agree that this disclaimer of liability for negligence shall not be construed as releasing and discharging the Entrepreneurial Expo from liability or damage of any kind attributable to a willful, wanton or malicious act of the Entrepreneurial Expo intentionally and knowingly perpetrated or omitted with complete indifference to or conscious disregard for the safety, rights or interests of Exhibitor.

FORCE MAJEURE: The Entrepreneurial Expo shall not be deemed in violation of this Agreement if it is prevented from performing any of the obligations hereunder by reason of strikes, boycotts, labor disputes, embargoes, shortages of material, acts of God, acts of public enemy, acts of superior governmental authority, weather conditions, riots, rebellions, sabotage, or any circumstances for which it is not responsible or which are not within its control. In the event that any such

circumstance cause the Expo to be canceled, the Exhibitor waives any claims for damages or compensation.

ASSIGNMENT. Exhibitor shall not assign, sublet or apportion the whole or any part of the space allotted, nor permit any other party to exhibit therein any goods, or advertising matter other than those manufactured, distributed or sold by the Exhibitor in the regular course of his business, nor permit any representative of any firm or company not exhibiting to solicit business or take orders in this space.

DISPUTES. SHBC shall be the final arbiter of disputes between Exhibitors and/or concessionaries.

SECURITY PERSONNEL will not be on duty 24 hours a day. Neither the sponsors, the employees thereof, nor any member of the Entrepreneurial Expo will be responsible for injury, loss or damage that may occur to the Exhibitor or the Exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the exhibit contract, and the exhibitor on signing this contract expressly releases the Entrepreneurial Expo and its employees from, and agrees to indemnify same against any and all claims for such loss, damages or injury.

RULES. The Entrepreneurial Expo shall have full power to interpret or amend these rules. The Entrepreneurial Expo reserves the right to make such rulings as may appear to be in the best interest of the Entrepreneurial Expo, and the Exhibitor agrees to abide by such rulings.

BOOTH CONSTRUCTION. Single booth size will be **6' deep x 7.5' wide**, unless otherwise indicated on the floor plan which is an official addendum to this contract. Exhibits shall be constructed and arranged so that they do not obstruct the general view nor hide other exhibits. Entrepreneurial Expo regulations require that exhibits and exhibit materials exceeding 66" in height be approved by the Entrepreneurial Expo committee. In regards to booths requiring electricity, the booth owner will have to provide their own power strip.

CARE OF EXHIBIT SPACE. The Entrepreneurial Expo management will sweep and clean the aisles, but each Exhibitor must keep spaces clean and in good order. Each booth must be manned during show hours by at least one person.

COMBUSTIBLE MATERIALS AND FIRE REGULATIONS. All decorations must be flame-proofed to the satisfaction of the Fire Department. No combustible oils or gases can be used as part of an exhibit.

HELIUM BALOONS are not allowed in the facility.

UNOCCUPIED SPACE. If the Exhibitor fails to occupy the space contracted for, or fails to comply in any other respect with the terms of this agreement, the Entrepreneurial Expo has the right to use such space in any manner without releasing the Exhibitor from paying the sum agreed upon in this contract.

SERVICES. The Entrepreneurial Expo "decorator" is available to exhibitors regarding item or services needed relative to exhibiting at the Entrepreneurial Expo such as special booth equipment, electricity, carpentry, decorating, sign making, furniture for rental, cartage, uncrating, erecting, dismantling or re-crating. Exhibitors can be charged by the Expo decorator directly for these items.

SHIPPING AND STORAGE. Shipping and storage of exhibit materials or products can be discussed with the Entrepreneurial Expo "decorator". There is no storage space available within the exhibit buildings.

ASSIGNMENT OF EXHIBITION SPACE. Space will be assigned with due consideration to exhibitor's preference based upon the date of receipt of application along with the required payment in full. It is the sole discretion of the Entrepreneurial Expo Committee to assign or determine final decisions on booth assignments. All booths must have only one business and one industry represented. Organizations that are composed of multiple business must be made clear on your application.

LOAD-IN OF EXHIBITS. Exhibitors may **load -in displays on Tuesday, 11/15/2011 from 6 until 8PM**. All booths must be completed with setup by 8 pm, unless alternate arrangements are set up in advance. **NO VEHICLES ARE ALLOWED ON THE SHOW FLOOR.**

REMOVAL OF EXHIBITS. Exhibits can not be dismantled until the Entrepreneurial Expo ends at 5PM on 11/16/2011. All exhibits must be removed by 7PM on 11/16/2011 through the east doors, unless arrangements have been made with the Entrepreneurial Expo committee prior to Entrepreneurial Expo opening. Any exhibits dismantled and removed early will not be able to rent a booth the following year. SHBC reserves the right to refuse a booth to exhibitors for breaking this rule.

PAYMENT FOR SPACE. Payment schedule is listed on the front side of this application. Checks should be made payable to Small and Home Business Connection. All payments are non-refundable. It is agreed that SHBC reserves the right to reassign canceled booths. It does not relieve the canceling show exhibitor from the responsibility of paying.